	Maritime Administration Department	**Document Code**	M-S-CL-52
		Revision NO.	002
		Implementation Date	December 22, 2017
Page No.	1 of 1	**Last Reviewed/Update Date**	October 11, 2017
Document Owner	M**ARADGY**	**Approved By:**	Director General, Ms. Claudette Rogers

CHECKLIST REQUIREMENTS:

RENEWAL OF BOAT MASTER GRADE 3 LICENCE

Applicant must provide the following original documents:

1. A valid Passport , a recent National Identification Card or valid Driver's License

2. Standard of Training Certificate in Watch-keeping (STCW) OR Training Certificate from MATPAL. Additional certificates of related qualifications (marine certificates) will be accepted.

3. Recommendation from any of the following sources giving details of applicant's service:
   - Past or present employer (must be written on the company's Letterhead)
   - A professional involved in the Maritime Industry (such as Pilot, Surveyor, Administrator, Superintendent, Ship Manager.
   - A certified master with a valid license referencing his license number

4. A valid medical report from any certified Medical Practitioner (MUST include the results of an eye and hearing test)

5. Two (2) recent colored passport size photographs

6. Copy of birth certificate

7. Appropriate fees:
   - Application form $300.00
   - License $20,500.00