



MARITIME ADMINISTRATION DEPARTMENT

Transport & Harbours HQ
Top Floor
Battery Rd & Fort Street
Kingston, Georgetown

SEAFARER COMPLAINT REPORT

Something occurred on the ship on which you are sailing, about which you wish to submit a complaint.

You can use this form to report that complaint to the Maritime Administration Department, Registrar of Seamen. MARAD can only deal with your complaint if your ship sails under a Guyana flag or if your ship is located in a Guyanese port. MARAD ensures that your complaint is dealt with confidentially.

Will your ship be leaving a Guyanese port shortly for a port outside the Guyana? If so, phone after you have sent off this form, to let us know that we must deal quickly with your report.

YOUR DETAILS

First Name* _____ Middle Name _____ Last Name _____

Function/Position on the ship _____ ID# _____

Address for correspondence*

Address 1 _____

Address 2 _____

City _____ County _____

Tele number _____ Cell 1 _____ Cell 2 _____

E-mail _____

Next of Kin _____ Contact # _____

SHIPS DETAILS

Name of ship _____

Flag Guyana () other, i.e. ()

Current port _____

IMO number _____ Lookup www.shipnumber.com

Name of Company _____ Phone _____

Name of Owner _____ Phone _____

Name of captain _____ Phone _____

Name of Agent _____ Phone _____

Office Use Only

Date of Complaint: _____ Date Closed: _____ Resolved _____ (Y or N)

Referred to Courts _____ Case # _____

Investigating Officer (Print Name): _____ Title: _____

Investigating Officer Signature: _____

YOUR COMPLAINT (Select the appropriate topics)

- The minimum age of the seamen** ()
- The health declarations of the seamen** ()
- The qualifications of the seamen** ()
- The employment contracts of the seamen** ()
- Private recruitment and employment service** ()
- The working hours and rest periods** ()
- The composition of the crew** ()
- The accommodation** ()
- The recreational facilities** ()
- The food and the catering** ()
- The health and/or safety of the seamen and accident prevention** ()
- The medical care** ()
- The complaints procedure on board** ()
- The payment of wages** ()
- The human rights or workers' rights** ()
- Only for a ship sailing under a Guyana flag: The captain issued an unlawful order** ()

DESCRIBE YOUR COMPLAINT (You may attach a separate statement to this form)

When did this happen?* is still ongoing Yes No (circle one)

day month year

day month year

If the reason for the complaint is no longer ongoing, MARAD will not take any direct action. We will use your complaint in our regular oversight.

Did you follow the formal on board complaints procedures?* _____ (Y or N)

What was the outcome?
